



LANCASTER EMERGENCY UTILITY AND INTERNET ASSISTANCE PROGRAM

PROGRAM PURPOSE

The City of Lancaster Utility and Internet Assistance Program is a temporary one-time grant program created to provide financial assistance toward the payment of gas, electricity, and internet bills at least 30 days past due for residents in the City of Lancaster. CARES Act funding assistance through this program cannot be applied to utilities paid to the City of Lancaster.

FINANCIAL ASSISTANCE

The City of Lancaster will work with Catholic Charities of Dallas, acting designated agent, to access eligibility through an application process to determine the amount of financial assistance to each family in need. The application process will be administered through Catholic Charities of Dallas to collect all proof of income, gas statements, electric statements, or internet statements for eligible applicants. For internet payments included with resident's cable bills, financial assistance will cover the portion of the amount designated internet only. Payments will be distributed directly to the utility or internet provider on behalf of eligible applicants. Only non-city of Lancaster utility bills will only be considered for financial assistance.

GRANT ASSISTANCE AWARD:

Residents will receive a one-time credit of up to \$150.00.

QUALIFICATIONS FOR UTILITY AND INTERNET ASSISTANCE PROGRAM

- Must be a resident of the City of Lancaster, with a primary or mailing address in the City, since March 1; Municipal Utility District (MUD) Lancaster residential addresses are not eligible
- Issue proof of unemployment or reduction of household income due to COVID-19
- Currently be least 30 days or more past due on with their utility/internet account
- Applicant must not have received additional housing assistance from the federal stimulus program known as CARES given from another agency
- Resident has not received assistance through the Dallas County Emergency Housing Program
- Resident is not currently on the voucher program, living in HUD, or living in a relative's home
- Provide a utility and/or internet statement in the name of the Lancaster resident applying for assistance
- Provide a utility or internet statement dated March 2020 or later to provide financial assistance

PROGRAM BUDGET

The budget for the Lancaster Utility and Internet Assistance Program is \$250,000



DESIGNATED AGENT

The City of Lancaster will utilize a third-party designated agent, Catholic Charities of Dallas, Texas. Catholic Charities of Dallas will process applications and administer funds directly to the utility or internet provider.

REQUIRED DOCUMENTATION

- Completed Application
- State Issued Identification Card and Social Security Card
- Proof of residency in the form of a Utility bill, Valid unexpired TX Voter Registration Card
- Proof of income: check stub, SSI/SSDI award letter, unemployment payment notice, or pay history showing a reduction in income
- Completed W-9 form
- Gas, Electric, and/or Internet statement dated March 2020 or later
- Proof of COVID-19 related financial hardship

CATHOLIC CHARITIES OF DALLAS

www.ccdallas.org

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