



Request to Speak

during Public Hearing Items



Name _____ Phone _____ Date _____

Address _____ City _____ Zip _____

Public Hearing Agenda Item # _____:

Topic: _____; or

I do not wish to speak; however, please record my __ SUPPORT __ OPPOSITION for Agenda Item # _____ during public hearing comments.

Citizen comments during Public Hearings will be limited to 3 minutes.

The following are a few tips designed to help you understand the proceedings of the meeting.

- Those wishing to address the Members during Public Hearings are asked to complete the appropriate Request to Speak form. Please email the form to the City Secretary at citysecretary@lancaster-tx.com by 5 p.m. the day of the meeting.
- If you do not want to address the Board but would like it known that, you are in favor or opposition to an agenda item, please mark the appropriate section on Request to Speak form.
- Connect to the meeting video on Lancaster’s website at: <http://www.lancaster-tx.com/324/Watch-Meetings>
- Connect to zoom to join the webinar. Zoom information can be located on the agenda: <http://www.lancaster-tx.com/1143/Agendas-and-Minutes>
- When recognized, state your name and address and begin your comments.
- Please avoid personal attacks, accusations, and characterizations. We ask that you treat other people, the community, and the members with respect.
- Public Hearing Comments will be limited to 3 minutes.

Pursuant to Section 551.007 of the Texas Government Code, individuals wishing to address the Members for items listed as public hearings will be recognized when the public hearing is opened. Individuals wishing to speak on a non-public hearing item, may address the Members during the Citizen Comments portion of the meeting, which is prior to the time when the listed agenda items will be considered.

We appreciate your interest in the community and hope you will visit again soon!